

Job Title:	Secondary Consulting Vet
Job Description Number:	414
Department/Division:	Parks & Recreation/Zoo
Exemption Status:	Nonexempt
Pay Grade:	211
Immediate Supervisor:	Zoo Deputy Administrator for Animal Health
Normal Work Schedule:	days vary; 8 hours/week

Brief Description of the Job:

Provide medical care with both preventive and emergency medicine for animal collection. Medical care may involve diagnostic, surgery, medical therapy, nutritional therapy, in addition to other veterinary related services. Perform examinations and treatments if necessary on collection animals. Perform higher diagnostic and surgical procedures on collection animals when the Deputy Administrator is unavailable. Provide on-call service for the Greenville Zoo when the Deputy Administrator is out of town or unavailable. Visit the Zoo at least twice a month to stay aware of medical issues that the collection may face. Write prescriptions for patients and enter medical exam notes into the MEDARKS program.

Essential Functions:

Veterinary procedures (100%): Provide surgical services, diagnostic services, preventative medical services for the animal collection. Responsible for interpreting radiographs, blood tests, and other routine diagnostic tests. Responsible for diagnosis and treatment including utilization of research and journal articles to aid in treatment options. Responsible for entering medical records in MedArks software. Responsible for lifting animals and equipment when necessary. Communicate findings to the Deputy Administrator and the Veterinary Technician and the General Curator.

Other duties and responsibilities as assigned.

Physical Demands

Overall Strength Demands: Medium strength demands include exerting 20-50 pounds occasionally, 10-25 pounds frequently, or up to 10 pounds constantly.

Physical Demands: Frequently requires standing and fine dexterity. Occasionally requires walking, lifting, carrying, reaching, pushing/pulling, using vision, crouching, and talking. Rarely requires kneeling, crawling, climbing, foot controls, balancing, bending, hearing, and twisting.

Machines, Tools, Equipment, and Work Aids: Veterinary equipment, x-ray machine, ultrasound, microscope, etc. Office equipment such as the copier, printer, computer, laminator, telephone, and radio. Equipment to catch up animals—dart guns, nets, carriers, squeeze cage, and scales.

Computer Equipment and Software: Basic knowledge of computer programs including Microsoft Office is required. MedArks medical recordkeeping system.

Working Conditions

Overall Working Conditions: Disagreeable: Frequent exposure to unpleasant environmental conditions and/or hazards.

Environmental Factors: Seasonal exposure to extreme temperatures, wetness and/or humidity, respiratory hazards, and physical hazards.

Health and Safety: Occasional exposure to communicable diseases. Rare exposure to mechanical hazards and chemical hazards.

Primary Work Location: Vet Clinic.

Protective Equipment Required: Gloves, mask, and goggles are required when working in close proximity to the primates and some of the other animals. Designated PPEs for specific areas and activities within the zoo.

Non-Physical Demands

Occasionally requires time pressures, emergency situations, frequent change of tasks, performing multiple tasks simultaneously, and tedious or exacting work. Rarely requires irregular schedule/overtime, working closely with others as part of a team, and noisy/distracting environment.

Job Requirements

Formal Education: Doctor of Veterinary Medicine (DVM) or Veterinary Medical Degree (VMD) from an accredited university is required.

Experience: Over two years of clinical experience and a demonstrated interest in exotic animals is required.

Driver's License Required: Class D South Carolina Driver's license.

Certifications and Other Requirements: Doctor of Veterinary Medicine license, Veterinary Accreditation, DEA license, and SC DHEC license.

Job Demands

Reading: Advanced Level: Ability to read, analyze, and interpret general business periodicals, professional journals, technical journals and procedures, financial reports, legal documents, and governmental regulations as well as literature, books, reviews, reports, and abstracts.

Math: Advanced Level: Ability to apply fundamental concepts of theories; work with advanced mathematical operations methods and functions of real and complex variables.

Writing: Advanced Level: Ability to write policies, contracts, speeches, formal presentations, and/or technical and legal documents and correspondence.

Human Collaboration Skills: Work may require providing basic information to others outside direct reporting relationships on procedures or general policies. Contact may require the consideration of different points of view to reach understanding and gain cooperation and acceptance of ideas. Work has a moderate impact on the organization. External contacts include other veterinarians and DHEC. Internal contacts include Building Services and other City workers.

Management and Supervision: Job has no responsibility for the direction or supervision of others.

Technical Skill: Advance Skill: Work requires advanced skills and knowledge in approaches and system, which affect the designs and implementation of major programs and/or processes organization-wide. Independent judgment and decision-making abilities are necessary to apply technical skills effectively. Standard application: Work product primarily affects unit processes.

Freedom to Act and Impact of Action

Receives Direction: The employee normally performs the duty assignment after receiving general instructions as to methods, procedures, and desired end results. There is some opportunity for discretion when making selections among a few, easily identifiable choices. The assignment is usually reviewed upon completion. Significant impact of action: Considerable benefits or costs in time, money, or public/employee relations.

Disclaimer

The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.